LITTLE FALLS COMMON COUNCIL
Minutes of the Tuesday, September 1, 2026 Regular Session

Present: Mayor Deborah Kaufman
City *Clerk* Kira Miller
Alderman Jonathan Shaffer
Alderman Michael Masi
Alderwoman Sally Casler
Alderman Mark Ruffing
Alderwoman Laura Eysaman
Alderman Dan Carter
Alderman Aaron Smith
Others Present City Engineer
City Attorney

Minutes:
The minutes of the August, 2026 were approved as printed and placed on file in the City Clerk's office on motion of Alderman Smith and seconded by Alderwoman Eysaman.

Ayes all

Bills:

Bills for the period of August 4, 2026 through September 1, 2026 in the amount of **$152,027.38 Regular $40,788.80 Prepaid $111,238.58,** were approved as audited on motion of Alderman Masi and seconded by Alderman Ruffing.

Ayes all

Monthly Report:

The report of the City Clerk and Court Clerk, City Treasurer for the month of August, 2026 was accepted and placed on file on motion by Alderwoman Casler and seconded by Alderman Shaffer.

Ayes all

Resolution #56
To rename Riverside Industrial Parkway as Elro Moore Parkway
September 1, 2026

CITY OF LITTLE FALLS
COMMON COUNCIL
SEPTEMBER 1, 2026
RESOLUTION NO 56-2026

A RESOLUTION TO RENAME RIVERSIDE INDUSTRIAL PARKWAY AS ELROY MOORE PARKWAY

WHEREAS, Elroy Moore was born in 1959 in Little Falls, New York, and began his career at Cherry-Burrell at the age of eighteen. Over the course of his distinguished career, Mr. Moore has served in numerous capacities including grinder, welder, fabricator, shop foreman, plant manager, and currently as Director of Manufacturing (Chief Manufacturing Officer) of Feldmeier Equipment, overseeing five manufacturing locations; and

WHEREAS, Elroy Moore is widely recognized throughout the industry as a renowned fabricator and is considered by his peers to be a leading expert in tank manufacturing; and

WHEREAS, his unwavering loyalty to the City of Little Falls stands as a testament to the strength of his character, having been the leading advocate for the establishment of the Riverside plant and its subsequent expansions; and

WHEREAS, when others sought to relocate operations to more business-friendly states, Mr. Moore fought tirelessly for the people and the community he loves, helping to retain and grow manufacturing jobs in Little Falls; and

WHEREAS, Feldmeier Equipment's Riverside facility, located on Riverside Industrial Parkway, stands as a lasting contribution to the economic vitality of the City of Little Falls, and it would be a fitting tribute to rename the roadway upon which that plant resides in his honor; and

WHEREAS, the Common Council of the City of Little Falls desires to recognize and honor Elroy Moore for his lifelong dedication to manufacturing excellence, his advocacy for local employment, and his deep commitment to the community of Little Falls;

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Little Falls, New York, as follows:

1. The street presently known as Riverside Industrial Parkway, located within the City of Little Falls, Herkimer County, New York, is hereby renamed and shall hereafter be known and designated as Elroy Moore Parkway.

2. The City Clerk, the Department of Public Works, and all other appropriate City officials are hereby authorized and directed to take all necessary actions to effectuate this renaming, including but not limited to the installation of new street signs, the updating of official maps and records, and the notification of relevant federal, state, and local agencies, postal authorities, and emergency services.

3. This Resolution shall take effect immediately upon its adoption.

BE IT FURTHER RESOLVED that a certified copy of this Resolution shall be transmitted to Elroy Moore and to the management of Feldmeier Equipment as a token of the City's appreciation and esteem.

PASSED AND ADOPTED by the Common Council of the City of Little Falls, New York, this 1st day of September, 2026.

Motion Alderman Smith
Second Alderwoman Eysaman
Roll Call: Shaffer, Masi, Casler, Ruffing, Smith, Carter, Eysaman

Mayor
City of Little Falls, New York

City Clerk
City of Little Falls, New York

CERTIFICATION

I, Kira M. Miller, City Clerk of the City of Little Falls, New York, do hereby certify that the foregoing is a true and correct copy of a Resolution duly adopted by the Common Council of said City at a meeting held on the date indicated above, and that the same is in full force and effect.

City Clerk
Date: 9/1/26

[SEAL]

Resolution #57
Authorizing change order No. 2 with Koester Associates for extension of the Temporary Membrane Treatment System Rental
September 1, 2026

RESOLUTION NO. 57 OF 2026
AUTHORIZING CHANGE ORDER NO. 2 WITH KOESTER ASSOCIATES FOR EXTENSION OF THE TEMPORARY MEMBRANE TREATMENT SYSTEM RENTAL

WHEREAS, the City of Little Falls currently utilizes a temporary membrane treatment system at the City Water Treatment Plant, together with temporary ultraviolet disinfection and neutralization systems, pursuant to its agreement with Koester Associates; and

WHEREAS, the existing temporary treatment equipment continues to be necessary to maintain reliable operation of the City's water treatment system while the City evaluates its longer-term treatment alternatives and potential purchase of membrane treatment equipment; and

WHEREAS, Wright-Pierce, the City's consulting engineer for the project, requested pricing from Koester Associates for an extension of the existing rental agreement; and

WHEREAS, Koester Associates has submitted a proposed thirteen-month rental extension covering the period from August 1, 2026 through August 31, 2027, with the month of August 2026 being provided to the City at no charge due to startup issues experienced during the existing rental period; and

WHEREAS, the proposed extension includes rental of the temporary membrane treatment system, temporary UV disinfection system, and neutralization system, together with ten additional days of on-call services, for a total Change Order amount of $883,760.00;

WHEREAS, Change Order No. 2 would increase the total Contract Price from $2,675,573.75 to $3,559,333.75 and extend the contract period through August 31, 2027;

NOW, THEREFORE, BE IT RESOLVED, that the Common Council of the City of Little Falls hereby approves the thirteen-month extension of the temporary membrane treatment, UV disinfection, and neutralization system rental with Koester Associates, as set forth in Change Order No. 2, in an amount not to exceed $883,760.00; and

BE IT FURTHER RESOLVED, that the Mayor is hereby authorized to execute Change Order No. 2 and any related documents necessary to implement the extension, subject to final review and approval as to form by the City Engineer and City Attorney; and

BE IT FURTHER RESOLVED, that the appropriate City officials are authorized to take any additional actions necessary to carry out the intent of this Resolution.

Motion Alderman Shaffer
Second Alderwoman Casler
Roll Call: Shaffer, Masi, Casler, Ruffing, Smith, Carter, Eysaman

Kira M. Miller, City Clerk

Deborah A. Kaufman, Mayor

Resolution # 58
Requesting Public Hearing for Local Law #9 – Administration and Enforcement of the NYS Uniform Fire Prevention and Building
September 1, 2026

CITY OF LITTLE FALLS

RESOLUTION #58 INTRODUCING PROPOSED LOCAL LAW NO. 9 OF 2026 AND SCHEDULING A PUBLIC HEARING

WHEREAS, the New York State Department of State has adopted minimum standards for the administration and enforcement of the New York State Uniform Fire Prevention and Building Code and the State Energy Conservation Construction Code pursuant to 19 NYCRR Part 1203; and

WHEREAS, the Department of State has issued a model local law for use by local governments in establishing and maintaining a code enforcement program consistent with those requirements; and

WHEREAS, the City of Little Falls has prepared a proposed local law entitled **"A Local Law Providing for the Administration and Enforcement of the New York State Uniform Fire Prevention and Building Code and the State Energy Conservation Construction Code"**; and

WHEREAS, the Common Council desires to consider said proposed local law and provide the public an opportunity to be heard;

NOW, THEREFORE, BE IT RESOLVED, that Proposed Local Law No. of 2026 is hereby introduced before the Common Council of the City of Little Falls; and

BE IT FURTHER RESOLVED, that a public hearing upon said proposed local law shall be held by the Common Council on **October 6, 2026 at 6:30 p.m. at Little Falls City Hall, 659 East Main Street, Little Falls, New York**, at which time all persons interested shall be given an opportunity to be heard; and

BE IT FURTHER RESOLVED, that the City Clerk is hereby authorized and directed to cause notice of said public hearing to be published and otherwise provided in accordance with applicable law and to make a copy of the proposed local law available for public inspection.

Motion Alderman Shaffer

Second Alderwoman Casler

After a brief discussion a motion made by Alderman Shaffer to table Resolution #58 till next month. The motion was seconded by Alderwoman Casler. All were in favor.

Resolution #59
Requesting Public Hearing for Local Law #10 – Claims Against Fire Insurance Proceeds
September 1, 2026

CITY OF LITTLE FALLS COMMON COUNCIL
Local Law #10 OF 2026

INTRODUCING A PROPOSED LOCAL LAW # 10 RELATING TO CLAIMS AGAINST FIRE INSURANCE PROCEEDS PURSUANT TO GENERAL MUNICIPAL LAW 22

WHEREAS, New York State General Municipal Law 22 authorizes municipalities, upon compliance with the requirements thereof, to establish procedures for claims against certain fire insurance proceeds where qualifying municipal liens exist; and

WHEREAS, fire-damaged properties that are not timely repaired, restored or demolished can create unsafe conditions, contribute to neighborhood deterioration and impose substantial enforcement and financial burdens upon the City; and

WHEREAS, the Common Council desires to consider establishing a procedure pursuant to General Municipal Law 22 to provide the City with additional protections and remedies relating to qualifying municipal liens and fire-damaged properties; and

WHEREAS, a proposed Local Law entitled **"A Local Law #10 Relating to Claims Against Fire Insurance Proceeds Pursuant to General Municipal Law 22"** has been prepared for consideration by the Common Council;

NOW, THEREFORE, BE IT RESOLVED, that the proposed Local Law #10 is hereby introduced for consideration by the Common Council of the City of Little Falls; and

BE IT FURTHER RESOLVED, that the City Clerk is authorized and directed to take the appropriate procedural steps necessary for consideration of the proposed Local Law, including scheduling and providing notice of the required public hearing in accordance with the Municipal Home Rule Law and other applicable law; and

BE IT FURTHER RESOLVED, that a public hearing upon said proposed local law shall be held by the Common Council on **October 6, 2026 at 6:30 p.m. (following Local Law #9 Public Hearing) at Little Falls City Hall, 659 East Main Street, Little Falls, New York**, at which time all persons interested shall be given an opportunity to be heard; and

BE IT FURTHER RESOLVED, that the City Clerk is hereby authorized and directed to cause notice of said public hearing to be published and otherwise provided in accordance with applicable law and to make a copy of the proposed local law available for public inspection.

BE IT FURTHER RESOLVED, that the proposed Local Law #10 may be referred to the City Attorney and appropriate City officials for review and recommendation prior to final action by the Common Council.

Motion Alderwoman Eysaman

Second Alderman Ruffing

Roll Call: Shaffer, Masi, Casler, Ruffing, Smith, Carter, Eysaman

Kira M. Miller, City Clerk

Deborah A. Kaufman, Mayor

Resolution #60
NYS and Local Retirement System – Standard Work Day
September 1, 2026

Resolution #60

September 1, 2026

RESOLUTION No. 61 OF THE COMMON COUNCIL OF THE CITY OF LITTLE FALLS

WHEREAS, the New York State and Local Retirement System requires that a standard work day be established for elected officials enrolled in the retirement system; and

WHEREAS, the City of Little Falls City Clerk is enrolled in the New York State Retirement System;

NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the City of Little Falls, that a 7-hour standard work day for the City of Little Falls City Clerk be established; and

BE IT RESOLVED that the City of Little Falls City Clerk shall keep a record of activities as required by the New York State Retirement System.

This resolution shall take effect upon passing hereof by the Common Council.

Motion Alderman Shaffer
Second Alderwoman Eysaman
Roll Call: Shaffer, Masi, Casler, Ruffing, Smith, Carter, Eysaman

Kira M. Miller, City Clerk

Deborah A. Kaufman, Mayor

Standard Work Day reporting for Elected and Appointed Officials

BE IT RESOLVED, that the City of Little Falls /2026 hereby established the following standard work days for these titles and will report the officials to the New York State and Local Retirement based on their record of activities:
Elected Officials, City Clerk,
I, Kira M. Miller, secretary/clerk of the governing board of the City of Little Falls, of the State of New York, do hereby certify that I have compared the foregoing with the original resolution passed by such board at a legally convened meeting held on the 1st day of September, 2026 on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.
IN WITNES WHEREOF, I have here unto set my hand and the seal of the City of Little Falls on this 1st day of September, 2026.

Kira M Miller

Kira M. Miller, Clerk

City Engineer Report:

City Engineer was present and answered any questions regarding his report.

Mayor Comments:

MAYOR'S COMMENTS
SEPTEMBER 1, 2026 - COMMON COUNCIL MEETING

Financial

Cash position:

Today, the GF/Water/Sewer/Golf **funds combined is $2,824,171**
GF: **$2,180,136**
Water & Sewer: **$571,553**
Golf: **$72,482**

Other Notes:

- We began the process of **renewing our temporary Deficit Financing rollover BAN until the Deficit Financing $3M can be certified** by the OSC by the deadline of November 30, 2026.

- We collected **$57,740 in Taxes** in August bringing our total collected to $4,173,837 (91% has been collected.)

- Non-Water/Sewer Revenue for August was $343,116 including our $301,695 in TMA, $30,337 in Emergency Ambulance Charges (July to 1st week of Aug), and $8,005 in building permits.

- Water revenue: $64,236

- Sewer revenue: $48,467

- A/P current

- AFR Audit with Drescher finishing up for a hand off to OSC to certify our Deficit Financing bond amount.

- Annual Retirement payment - on track to pre-pay the 2027 payment saving the City $7,300.

Recent Developments:
Ivy Garden is finishing their remodeling and are currently taking pre-leasing applications.

Snyder Apartments is under contract, Burrell Building, and Berkshire are at different stages of final negotiations.

Over the last 18 months we have had **18 new businesses** move into our business district including a dog grooming service opening today. While one restaurant closed after a year, another will be going into that same location before the end of this year.

DRI small projects fund is still ongoing with active projects under state review. Large DRI is awaiting funding of the $500k front money to get the A&E stage started. NYPA is looking at the Seeley Promenade start to be delayed for 3 years. The City has not formally turned over the project to them and can continue to look for funding through other channels.

Announcements

The US Department of Interior announced the designation of Moss Island as a **National Natural Landmark covering 1976 to 2026**. We are the only designated Natural Landmark in the State of NY.

Around the City

Helipad updated for pilot and patient safety with lights, new markings, wind sock and removal of vegetation to broaden the approach parameter.

Burke Park Bandstand

Feldmeier is working with the City and Preserve our Past to rehabilitate the original band stand. Our project kickoff meeting is the 22nd of this month.

Moreland Park

We're working to reopen in 2027 provided the water solution proves to be straight forward. Crews will begin testing this fall to connect again to city water, something that hasn't been done for years.

Swimming Pool

We put in for a grant this summer to begin the planning/design stage for upgrades. More to come as details become available.

City of Little Falls Ambulance -Transfer Unit

The City's (ALS) Advanced Life Support transfer unit is underway with a full-time crew running from 8 AM to 4 PM with additional part-time EMTs and Paramedics available as the need arises. This unit's priority is facility-to -facility transfers to enhance community and hospital support for patients moving from Bassett Little Falls to advanced care facilities in the region. We expect to

expand to another full-time unit focused on after hours and possibly Saturday morning in the near future.

DPW -Proactive Distribution Strategy

13 valve replacements underway to proactively address the aging water distribution infrastructure.

Upcoming Festivals

Garlic
Saturday September 13th, 2026 from 10am to 5pm at 410 Canal Place with a $5 suggested donation. Expect 1**00+ vendors, live music, horse and carriage rides, and plenty of garlic-themed food along the Erie Canal.**

Cheese
Little Falls Cheese Festival takes place on **Saturday, October 3, 2026, from 10:00 AM** to 5:00 PM along Main Street. Over 120 varieties of cheese, regional cheesemakers, artisan foods, craft beverages, a food truck court, and live entertainment

Adjournment: Meeting was adjourned at 8:03pm with the motion made by Alderman Shaffer and seconded by Alderwoman Eysaman with all in favor. Next meeting will be October1, 2026. **Any questions please contact City Clerk.** Thank you

Submitted by:

Kira M. Miller, City Clerk